



MITCHELL RIVERA



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WEBSITE:

swiftworldwide.net

OBJECTIVE

To earn a new position that utilizes my skillsets, and become a vital asset.

EDUCATION

STONY BROOK
UNIVERSITY
2005

- BS: Business Management
- Coursework: Marketing, Business Strategy, Computer Science, Drawing.
- Awards: Deans List, Phoenix Award

QUEENS COLLEGE
2018

- Graduate Certification in Music Technology
- Coursework: Music Business, Sound Design, Audio Mastering.
- GPA: 3.5

WORK EXPERIENCE

SWWINC
Freelance
2003-Present
swiftworldwide.net

- Established SWWINC.
- Obtained college and FM radio placement for artists.
- Successfully managed, marketed and sold an online video reseller.
- Coded websites via HTML, CSS, and ActionScript.
- Created various freelance works using Adobe Photoshop.

Queens College
Intern
2018

- Assisted in the development of an instructional video game.
- Set up recording studio equipment utilizing pro-audio techniques.
- Produced, edited, and mastered audio content to meet given specifications.

Continental
Resources
Account Executive
2007-2008

- Generated sales quotes for IT consumers, and negotiated contracts.
- Maintained key relationships with vendors.
- Set up sales meetings with corporate CFOs, and IT executives.

Northern Leasing
Account Executive
2007-2008

- Cold call over 100 prospects on a daily basis.
- Instituted effective sales tactics while expanding our consumer base.
- Negotiated repayment arrangements for delinquent accounts.

Sears
CP Manager
2005

- Responsible for managing the Sears Warehouse,, and Receiving.
- Scheduled, hired, and trained employees.
- Handled customer service issues for the Sears customer pick-up area.

OTHER

Basic HTML, CSS, PHP, and some Javascript. Supermarket, and retail CS experience.
ABC Bartending School Certification (Finished 1st in class) . Certified Pallet Jack Operator.

SOFTWARE

OFFICE



ILLUSTRATOR



INDESIGN



PHOTOSHOP



PRO TOOLS



OZONE



AFTER EFFECTS



DREAMWEAVER



SOCIAL



linkedin.com/IN/MITCHELL-CARLOS-RIVERA